

January 24, 2017 Minutes of the Board Meeting, Pinegrove United Church

Meeting commenced at 6:30 p.m. in the church hall.

Attendance: Claire Belluz, Pastor Hubert Den Draak, Jack McNally, Donna McNally, Marion Wilson, Deb Paris, John Venasky, Joan Bailey and Brenda Cheetham.

### **Minutes of the Previous Meetings**

**Sharon "Almos" should read Sharon "Amos"**

**MOTION #1 TO APPROVE MINUTES OF THE DECEMBER 6, 2016 MEETING AS AMENDED.**

**1. MARION WILSON, 2. DEB PARIS  
CARRIED**

### **Business arising from the last meeting:**

Joan Bailey spoke to Bob Balak from Lowerys to confirm the terms of upgrading the photocopier. Parts can no longer be obtained for the present photocopier so upgrading may be in the near future.

### **Old Business:**

The account application for Sysco was completed prior to the meeting.

### **Correspondence**

The Stats form has arrived and will be completed.

### **Committees**

#### **Finance: (Marion Wilson)**

The Financial Statements for year-end and the 2017 Budget were distributed.

The Finance Committee with the input from the Café del Soul Committee are to determine the amounts to be charged to Café del Soul.

**MOTION #2 THE BUDGET BE APPROVED FOR PRESENTATION AT THE ANNUAL MEETING.**

**1. MARION WILSON, 2. DONNA MCNALLY  
CARRIED**

Marion will shred financial records older than seven years.

Café del Soul's Financial Statements should be included in the Annual Report as an Appendix to the Financial Report of the church.

The bank now is charging a bank charge on the Memorial Fund. A recommendation was made to the Finance Committee to investigate the option of investing this fund to offset the charges.

Claire Belluz, John Venasky (Ministry and Personnel Committee) and Brenda Cheetham (Finance Committee) met with Wendy O'Connor to get her feedback on whether she is interested in assuming more of the bookkeeping duties in view of the fact that Marion would like to step down. Wendy is

interested in taking on more responsibility. In view of a new individual stepping into the position perhaps now would be a good time to look at the program being used to see if it can be streamlined. Wendy will work with the Finance Committee to investigate the options.

**Minister's Report: (Pastor Hubert Den Draak)**

See report attached.

At present Hubert looks after the updating of the Facebook page and the Website. He would be appreciative if someone would like to assume this responsibility.

**Ministry of Personnel (John Venasky)**

Report has been submitted for the Annual Report.

**Presbytery Report (Donna McNally)**

Presbytery Meeting will be held February 23 – 26 at St. Paul's Church. The decision on whether the church will have a service on February 26<sup>th</sup> as not been determined yet.

**Worship (Claire Belluz)**

The Worship Committee and Pastor Hubert have had discussions on opportunities that the church may have "Extending our Welcome" to families who may consider attending our services more frequently if we are able to include young children in our worship service. Some discussion on whether the families should be approached for their input on how the church can provide a service to them and would they attend should the services be structured in such a way that the children are engaged and/or part of the worship service. Pastor Hubert was asked to communicate with the families to get their input.

Voting on the Remits was postponed until March.

**Property (Jack McNally)**

The elevator may require some maintenance/updates – Jack will advise at a later date.

**Pastoral Care**

Information included in the Minister's Report.

**Trustees (Donna McNally)**

No meeting held.

**Mission and Outreach**

Marion was busy over the Christmas season with our outreach programs.

**Communication (Joan Bailey)**

An Annual Meeting reminder will be sent out by e-mail.

**Social (Deb Paris)**

Pancake Breakfast is tentatively set for March 5<sup>th</sup>.

The Annual Meeting lunch will be provided by Sandy Vibert once again with much appreciation.

**Ad Hoc Committees**

**Café del Soul**

Attendance is slowly growing and is bringing everyone together.

**MOTION #3 TO ACCEPT ALL REPORTS,**

**1. JOAN BAILEY 2. DEB PARIS**

**CARRIED**

**New Business**

The Annual Report is being prepared for the Annual Meeting.

Narrative Budget will be prepared.

Next Meeting - March 7, 2017

The meeting closed with a prayer by Hubert Den Draak.

Chair \_\_\_\_\_ Secretary \_\_\_\_\_